

Side Pork Fest Arts & Crafts Fair

SATURDAY, June 2nd 2018

9:00 A.M. – 5:00 P.M. MARTIN PARK-Sturgeon Bay, Wisconsin

Pennsylvania Street off Third Avenue on Sturgeon Bay's Waterfront

Booth size: 12' x 12' \$35.00 First Come First Serve in order of application

APPLICATION DEADLINE: May 11th, 2018

TO APPLY, PLEASE SUBMIT:

1. Completed application form (signature required ON PAGE 2 of this form).
2. Check or money order (no cash please) payable **SPF PROMOTIONS LLC**.
(NSF checks will be charged accordingly)
3. Photos (OPTIONAL) These will be used for pre-event publicity. E-mailed to: sbaxter1077@gmail.com

Mail to: SPF Promotions LLC
 2132 Taube Rd
 Sturgeon Bay, WI 54235

-- Vendors will be notified of acceptance into the fair by e-mail if provided --
Sign up for spots is in order of registration.

Questions? Call 920-559-0939 (leave message) or e-mail sbaxter1077@gmail.com

GUIDELINES

- All merchandise must be of suitable quality for an arts & crafts fair. Management reserves the right to inspect all displays and exhibitor agrees to remove immediately any merchandise management considers inappropriate or misrepresented.
- Absolutely NO sales of "Side Pork" is allowed by the vendors. All other food item selling needs to be approved by event management prior to event.
- This is an outdoor show along the curb of Pennsylvania Avenue that borders the park. Vehicles must be moved to a designated parking area for vendors.
- Sellers are required to provide their own tents, tables, display materials and display their work during all the hours the show is open (9a.m. -5p.m.)
- Set up is allowed on Friday evening after 8 p.m. and security will be provided. Setup can be done Saturday morning between 6am to 830am, where all vehicles must be out of the road closure.
- Booths should be decorated in an attractive manner. Electricity is not available at all locations. Generator is accepted if fire code is followed.
- Registration is neither transferrable nor refundable. All sales are final
- All sales will be conducted between exhibitor and purchaser.
- All proceeds from management sponsored sales (i.e. admission, raffle, food sales, etc.) will be sole property of the management.
- **VENDORS WITH SPECIAL PRODUCTS THAT ONLY ALLOW ONE VENDOR AT AN EVENT MUST INDICATE THIS OR A DUPLICATE MAY BE BOOKED. IF YOU DO NOT INDICATE IT YOU WILL NOT RECEIVE A REFUND**

Side Pork Fest Arts & Crafts Fair

Please complete this form, sign agreement on bottom, and mail in with payment.

APPLICATION DEADLINE: May 11th, 2018 (OR WHEN FULL)

(Applications received after this date will not be considered for inclusion in any pre-event promotional efforts (ie: electronic newsletters, Face Book, etc.) conducted by the SPF Promotions LLC to publicize the participating vendors & their goods.) Please type or print clearly**

Contact Name: _____ Phone: _____

E-mail: _____

Business Name: _____ Website url: _____

May we link to site? Yes No

Address: _____

City: _____ State: _____ Zip: _____

Description of items being sold: _____

Number of 12 x 12 booths: _____ @ \$35.00 \$ _____

TOTAL FEE \$ _____

Make Checks payable to: SPF PROMOTIONS LLC.

RELEASE, HOLD HARMLESS, AND INDEMNIFICATION AGREEMENT

The undersigned Vendor, in consideration of the SPF Promotions LLC extending permission to Vendor to use part of Pennsylvania Street between 3rd Avenue and the waterfront property in Sturgeon Bay, WI 54235, hereinafter the "Site," on June 2nd 2018, for the purpose of displaying and selling arts and crafts in the course of the Side Pork Fest Arts & Crafts Fair, agrees to the following terms and conditions:

1. Vendor is informed and acknowledges that the City of Sturgeon Bay and SPF Promotions LLC have and assume no responsibility for the supervision of persons present upon the Site in the course of setting up, removing and participating in the Side Pork Fest Arts & Crafts Fair, to include conduct on the part of such persons which may result in damage, destruction, or theft of Vendor's goods.

2. Vendor will take all steps reasonably necessary to assure that the display and sale of Vendor's goods and all other conduct on the part of the Vendor, their agents and employees will not endanger the safety and welfare of any persons present upon the Site in the course of setting up, removing and participating in the Side Pork Fest Arts & Crafts Fair.

3. Vendor is informed and acknowledges that Vendor is not a named insured under any policy of liability insurance which may have been acquired by the City of Sturgeon Bay and SPF Promotions LLC and that liability insurance coverage is not provided to the Vendor by the City of Sturgeon Bay and SPF Promotions LLC.

4. Vendor will take all steps reasonably necessary to protect and safeguard the premises of the Site from damage, vandalism, extraordinary wear and tear, or other adverse effects caused by or arising out of the conduct on the part of the Vendor and the agents and employees of the Vendor in the course of setting up, removing, and participating in the Side Pork Fest Arts & Crafts Fair.

5. Vendor, on its behalf and on behalf of its agents, employees, and any and all persons participating in the display and sale of Vendor's goods in any manner, releases, forever, discharges, and agrees to indemnify and hold harmless the City of Sturgeon Bay and SPF Promotions LLC their officials, agents and employees, and their successors, individually and in their official capacity, from all claims, rights, causes of action, damages and demands whatsoever, including, but not limited to, all liability and judgments for personal injuries, known and unknown, property damage, costs, loss of services or expenses of any type, including attorney fees, which any person may have against all entities and affiliated persons, arising out of, relating to, concerning or in any way connected with use of the Site for the use of displaying or selling Vendor's goods, during the Side Pork Fest Arts & Crafts Fair 2018.

Date _____ Vendor Signature _____